**Sukhvinder Kaur**

51/5 Archibald Street Box Hill VIC 3128

+61 – 449700756

sukhvinder26494@gmail.com

*I am a hardworking professional seeking to build a successful career in Data Analytics. Always well-dressed, expressive and soft spoken. I am very flexible and adaptive to changes.*

**KEY COMPETENCES AND SKILLS**

## COMPUTER BASED TOOLS: MS Word • MS Excel • MS PowerPoint • MS Outlook • SQL

* **PROFESSIONAL: • Time Management • Strong work ethics • Accomplishing the given tasks with utmost Professionalism and Perfectionism • Organize workload and prioritize tasks • Confident, friendly and easy to get along with • Flexible with working hours and available on weekends**

**PROFESSIONAL EXPERIENCE**

**Nucleus Software Exports Pvt. Ltd.** **NOIDA, India**

*Test Engineer August 2016 – January 2018*

* Part of the performance testing team.
* Extensive customer interaction and delivery of software.
* Improvement of software bugs.
* Worked on multiple delivery based implementation projects for various clients.
* Provided extended support to the client in case of anomalies.
* Have experience of RPT tool of IBM.

Note: I can do the project management, database developer and text analytics work.

**EDUCATION**

**Class X** **Delhi, India**

*Class X, CBSE Board April 2009 – March 2010*

* Secured 75% marks.

**Class XII** **Delhi, India**

*Science Stream, CBSE Board April 2011 – March 2012*

* Secured 70% marks.

**Bachelor of Technology Degree** **Delhi, India**

*Information Technology September 2012 – July 2016*

* From Guru Tegh Bahadur Institute of Technology, GGSIPU
* Secured 75 % marks.

**Master’s**-City/Country: Melbourne/Australia **(Student Visa)**

**ADDITIONAL SKILLS**

* Good Communication Skills
* Excellent attention to detail
* Ability to work independently and Work in a team
* Bilingual: English and Hindi
* Able to adhere to company’s Policies and Procedures
* Optimistic

**AVAILABLITY**

* Monday to Friday

**PERSONAL VITAE**

Gender : Female

Date of Birth : 26 April 1994

Nationality : Indian

Current Location : Melbourne, Australia

Marital Status : Single

**I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all Information in this resume as well as in attached sheets are true to the best of my knowledge and belief.**

Sukhvinder Kaur